

## Ashippun Town Board Meeting

March 12, 2015

Chairman Steve Panozzo called the monthly Town of Ashippun board meeting to order on Thursday, March 12, 2015 at 7:00 pm at the Ashippun Town Hall. Pledge to the flag was recited.

Clerk Michelle Liesener verified the meeting notices were properly given and posted at the Town Hall, the Recycling Center, the Ashippun Post Office, emailed to the Watertown Daily Times, the Oconomowoc Focus, WTTN radio stations and posted on the official website of the Town of Ashippun.

Roll call was taken with Chairman Steve Panozzo, Supervisor William Bremer, Supervisor Ryan Jacobs, Supervisor James Meyer and Clerk/Treasurer Michelle Liesener as being present. Supervisor Norman Greeb was absent.

Approval of Town Board meeting minutes from the town board meeting on February 8, 2015. Supervisor Meyer moved and Supervisor Bremer seconded to approve the meeting minutes. All in favor and motion carried.

Public Input: Judy Swanton had concerns on item 10 F on the agenda. Michael Lenz would like to be on the agenda for the April Town Board meeting in regards to changing the ordinance of keeping chickens.

Police Report: Chief Linzenmeyer reported on the activity for February.

Fire Department Report: Supervisor Meyer read the report for the Ashippun Fire Dept. There were 12 EMS calls and 1 fire calls.

Clerk/Treasurer's report and presentation of bills. Clerk Liesener gave the Treasurer's report for February. Deposits, disbursements, and interest for the month were reported. Chairman Panozzo moved and Supervisor Bremer seconded to approve the February Treasurer's report. All in favor and motion carried. Chairman Panozzo moved and Supervisor Bremer seconded to approve the March bills to be paid. Discussion on three checks followed. All in favor and motion carried.

Building Inspector's Report: Chairman Panozzo read the building inspectors report for February.

Highway Department Report: The temporary weight limit signs have been put up. The final paperwork has been completed for the Jefferson Road culvert replacement. Patchwork this year will include Willow Creek subdivision and Heather Street. Dodge County is installing rumble strips on all County road intersections. 650 tons of salt has been ordered for 2015-2016 winter season. This is the same amount that has been ordered in the past years. Because of the light snow season there is approximately 200 tons of salt left as of today.

Parks, Recreation & Visionary Report: Nothing new to report.

Town Chairman/Supervisors Reports: Supervisor Jacobs is working with Hwy Supervisor Dan Vander Molen on a new computer road mapping system. Supervisor Bremer would like to see Ashippun grow and invite a dollar store and an Aldi store to the Town. Supervisor Meyer asked if securing the Recycling Center would benefit the Town residents. A possible suggestion would be to have Town residents purchase a sticker to allow them to use the Recycling Center. Chairman Panozzo reported high speed internet is available in the Town through Bertram Wireless.

Planning Commission meeting minutes from March 5, 2015 were read by Clerk Liesener.

Unfinished Business: Discussion and possible approval of the credit card policy. Supervisor Meyer moved and Supervisor Jacobs seconded to approve the credit card policy. All in favor and motion carried.

New Business: Discussion and possible approval to have the chairman sign the 2015-2016 WisDOT Salt Contract. Supervisor Meyer moved and Chairman Panozzo seconded to have the chairman sign the 2015-2016 WisDOT Salt Contract. Voice vote: Chairman Panozzo-Aye; Supervisor Bremer-Aye, Supervisor Jacobs-Aye; Supervisor Meyer-Aye. Absent-Supervisor Greeb. All in favor and motion carried.

Discussion only on guidelines for Implement of Husbandry No Fee Application. Discussion followed. The guidelines set were to have the Chairman Panozzo sign the application after the Hwy Supervisor reviews the application.

Discussion and possible approval to have the chairman sign the Air Care maintenance agreement in the amount of \$1,294.00. Supervisor Meyer moved and Supervisor Bremer seconded to have the chairman sign the Air Care maintenance agreement in the amount of \$1,294.00. All in favor and motion carried.

Discussion and possible approval to have the chairman sign the CSM for Bernice Wiser Trust, Phyllis Westenberg Agent, for land split on Washington Rd. PIN# 002-0917-1633-002. Chairman read a letter he received from a neighbor to this property. Chairman Panozzo moved and Supervisor Bremer seconded to have the chairman sign the CSM for Bernice Wiser Trust, Phyllis Westenberg Agent, for land split on Washington Rd., PIN#002-0917-1633-002. All in favor and motion carried.

Discussion and possible approval of passing Resolution #2015-004 a Resolution to adopt the Town of Ashippun Comprehensive Plan amendment Public Participation Plan. Supervisor Meyer moved and Chairman Panozzo seconded to pass Resolution #2015-004 a resolution to adopt the Town of Ashippun Comprehensive Plan amendment Public Participation Plan. Discussion followed. All in favor and motion carried.

Discussion and possible recommendation of Dana Kelton to rezone land from C-1 to C-2 and an application for a Conditional Use Permit to allow the establishment of a home based garden center and gift shop at W1046 County Road O, PIN# 002-0917-2613-001. Chairman Panozzo moved and Supervisor Bremer seconded to recommend rezoning land from C-1 to C-2 Extensive Commercial District and an application for a Conditional Use Permit to allow the establishment of a home based garden center and gift shop at W1046 County Road O, PIN# 002-0917-2613-001 with the following conditions. 1) The business shall be conducted without offensive noise, vibration, dust, smoke, odor, glare, lighting or the risk of fire, explosion or other accident and shall not be detrimental to the public health and safety or general welfare of the immediate neighborhood or community. 2) It shall be the responsibility of the applicant to obtain all other Federal, State and/or local municipality permits and approvals that may be required for the proposed business on this site. 3) Any significant change to or expansion of the business operation and/or of its facilities may require that a new Conditional Use Permit be obtained. 4) If this property is sold the Town of Ashippun will petition Dodge County to rezone the property back to C-1. All in favor and motion carried.

Discussion only on outdoor wood burner ordinance. Discussion followed. The Town Board will look at how other communities handle this type of situation for future Town Board discussion.

Discussion and possible approval on SIT Willow Creek 2014 lawsuit payout in the amount of \$6,774.72. Chairman Panozzo moved and Supervisor Meyer seconded to approve SIT Willow Creek 2014 lawsuit payout in the amount of \$6,774.27. All in favor and motion carried.

Discussion and possible approval of Resolution #2015-002 SIT Willow Creek 2014 lawsuit to transfer \$6,774.72 from the General Savings account to the General Checking account. Chairman Panozzo moved and Supervisor Jacobs seconded to approve Resolution #2015-002. All in favor and motion carried.

Discussion and possible approval on awarding engineering for Washington Road bridge (east of Hwy P). Supervisor Meyer obtained three quotes for this project. Discussion followed. Chairman Panozzo moved and Supervisor Meyer seconded to award the engineering for the Washington Road bridge (east of Hwy P) to SEH in the amount of \$23,127.00. All in favor and motion carried.

Discussion and possible approval to have chairman sign the Conditional Use Permit for the Norwegian Rd culvert. Chairman Panozzo moved and Supervisor Bremer seconded to have the chairman sign the Conditional Use Permit for the Norwegian Rd culvert. All in favor and motion carried.

Discussion and possible approval to send a certified letter to LifeQuest cancelling collection agreement. Discussion followed. Chairman Panozzo moved and Supervisor Jacobs seconded to have Clerk Liesener send a certified letter to LifeQuest cancelling collection agreement. All in favor and motion carried.

Discussion and possible approval to sign an agreement with The Stark Collection Agency. Chairman Panozzo moved and Supervisor seconded to sign an agreement with The Stark Collection Agency. All in favor and motion carried.

Discussion and possible approval of Ordinance #2015-003 an Ordinance Establishing Requirement for Emergency Service Signs. Clerk Liesener read Ordinance #2015-003. Discussion followed. Changes to be made to the Ordinance are blue galvanized posts are to be used and the height of the sign to be no lower than 4 feet not inches. Willow Creek subdivision is the only place within the Town that does not have the Emergency Service Signs. Chairman Panozzo read feedback from 2 individuals. Chairman Panozzo abstained from voting. Supervisor Meyer moved and

Supervisor Jacobs seconded to approve Ordinance #2015-003 with the changes as noted (post to be blue galvanized and the height to be not higher than 5' and no lower than 4'). 3 Ayes, 1 Abstain, 1 Absent. Motion carried.

Correspondence by Chairman or Supervisors: Supervisor Greeb sent a note to Chairman Panozzo asking for Ordinance 9.14 & 9.15 to be discussed at the next Town Board meeting. Clerk Liesener reported as of March 3, 2015 the Town of Ashippun has been approved for a loan from the Board of Commissioners of Public Lands in the amount of \$500,000.

Public Input: Syl Hoerth asked if Willow Creek subdivision will be keeping their same addresses with the Emergency Service Sign Ordinance. Tom Jordens asked how much the snow plow trucks weigh when fully loaded. He also asked for clarification on Ordinance #2015-003 Emergency Service Sign.

Announcements: Chairman Panozzo reviewed the calendar items. Listening sessions with Representative Mark Born at 10:30 am and Congressman Sensenbrenner at 11:00 am on March 20, 2015. Plan Commission meeting on April 1, 2015 at 7:30 pm. Spring Election on April 7, 2015 7 am to 8 pm. Town Board meeting on April 9, 2015 at 7:00 pm.

Chairman Panozzo moved to adjourn the meeting at 9:25 pm. Supervisor Meyer seconded the motion. All in favor. Meeting adjourned.

Respectfully submitted by:

Michelle Liesener